



Montgomery School District

18620 Fort Ross Road
P.O. Box 286
Cazadero, CA 95421
(707) 632-5221

REGULAR GOVERNING BOARD MEETING AGENDA

Monday, May 13, 2024
6:00 P.M. Montgomery School Library

I. CALL TO ORDER

Establish Quorum:

Kim Gluch, President
Don Strand, Clerk
Melinda Parmeter
Laurel Edwards
Ashley Parmeter

II. PUBLIC HEARING:

2024-25 Proposed Local Control Accountability Plan (LCAP)

This is an opportunity for the public to express opinions and provide input regarding the proposed 2024-25 LCAP.

2024-25 Proposed District Budget

This is an opportunity for the public to express opinions and provide input regarding the 2024-25 proposed district budget for the Montgomery Elementary School. This Public Hearing will include a review and discussion of combined Assigned and Unassigned ending fund balance above the minimum recommended Reserve for Economic uncertainties.

III. OPEN SESSION

A. PUBLIC COMMENT – Open Session

- a) Under this item, the public is invited to address the School Board regarding items which are not listed on today's agenda. Presentations are limited to (3) minutes per person per topic. When addressing the School Board, please state your name and your position (e.g. teacher, parent, concerned citizen, etc.). It should be noted that the School Board will not respond to presentations.
- b) Under this item, the public is invited to address the School Board regarding items that are on the agenda as each item is addressed. The public will speak first, followed by the School Board discussion. Each person will be given (3) minutes to speak on the agenda topic. When addressing the School Board, please state your name and your position (e.g. teacher, parent, concerned citizen, etc.). Once all public who wish to speak have spoken once, the time for public comment is closed. It is noted that the School Board will not respond to comments made by the public.

B. APPROVAL OF AGENDA ORDER

The Board of Trustees reserves the right to change the order in which the agenda items are discussed and/or acted upon at this meeting. Subject to further action by the Board, this meeting will proceed as provided in this agenda. Items may be added to this agenda for discussion or action only as permitted by law.

IV. PUBLIC COMMENTS, REPORTS, AND ORAL COMMUNICATIONS

- A. M.E.S. BOOSTERS CLUB
- B. STAFF
- C. PRINCIPAL/SUPERINTENDENT'S REPORT
- D. BOARD MEMBERS' REPORTS

- V. **CONSENT AGENDA** **ACTION**
- A. AGENDA of the Regular Meeting for May 13, 2024
 - B. MINUTES of the April 8, 2024 Regular Board Meeting.
 - C. WARRANTS
 - D. BUDGET TRANSFERS AND UPDATES
 - E. PERSONNEL REPORT
 - F. CORRESPONDENCE

VI. **GENERAL**

- A. **WEST COUNTY SCHOOL DISTRICT UNIFICATION** **INFORMATION/DISCUSSION**
 SCOE is in the beginning stage of gathering more information about the possibility of unifying West County School Districts and possibly re-opening El Molino. President Kim Gluch, Board Clerk Don Strand Superintendent Mason met with Christy White who is meeting with school board representatives. Christy White (CPA, CFE, and President of Christy White Brook) is conducting Feasibility Study Interviews regarding Unifying West Sonoma County Union High School District under Hypothetical Scenario 2 and Inclusive of Harmony School District in the Russian River Area.
- B. **APPROVAL OF THE WORKPLACE VIOLENCE PREVENTION PROGRAM** **ACTION**
 Senate Bill (SB) No. 553 is now codified as California Labor Code Section 6401.9, which requires virtually every California employer to implement steps to prevent or respond to workplace violence. Requirements include a comprehensive written Workplace Violence Prevention Plan (WVPP), employee training that allows employees to ask questions and involves the WVPP Administrators in charge of managing the plan, and logging of workplace violence incidents. Cal/OSHA is the enforcing agency for Section 6401.9 compliance.
- C. **APPROVAL OF RESOLUTION 2023-2024 #4 –SPECIFICATION FOR ELECTION ORDER** **ACTION**
 We have three trustees whose terms are expiring in December and are up for reelection for a full four-year term of office. Education Code Section 5304 requires that Governing Boards order elections and identify the process for resolving tie votes. Ed. Code Section 5322 specifies that Governing Boards deliver a resolution known as the “Specification of the Elections Order” to the County Superintendent of Schools and Ed Code Section 5340 requires that school board elections be consolidated with other elections in the County. Resolution 2023-2024 #4 provides for these requirements and is attached for your approval.
- D. **CONSIDER APPROVAL OF J. FLORY LLC’S CONTRACT** **DISCUSSION/ACTION**
 Jennifer Flory is a consultant for many Sonoma County Schools to help with the various mandated school plans that districts need to create. She comes highly recommended and will help Montgomery Elementary School District with our LCAP and the new Workplace Violence Prevention Program.
- E. **APPROVAL SUPERINTENDENT/PRINCIPAL SEARCH** **DISCUSSION/ACTION**
 SCOE has offered to help Montgomery Elementary School District search for a Superintendent/Principal for the 2024-25 school year. It is recommended that the position be an 80% Superintendent/Principal with a starting salary at \$95,000 with health and welfare benefits. Dr. Mason has offered to be a liaison between MSD School Board and SCOE to support their search.
- F. **ATTENDANCE UPDATE** **INFORMATION**
 The Board is being provided with the requested monthly attendance report.

Percentage	# of Students
100%	
90-99	
80-89	
70-79	
Below 70	

VI. ENROLLMENT UPDATE

	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
TK	1	1	1	1	1	1	1	1	1	
Kdgn	4	4	4	4	4	4	4	4	2	
1 st	5	5	5	5	5	5	5	5	5	
2 nd	0	0	1	1	1	1	1	1	1	
3 rd	2	2	2	2	2	2	2	2	2	
4 th	3	3	4	4	4	4	4	4	3	
5 th	2	3	3	3	3	3	3	3	3	
6 th	2	3	3	3	3	3	3	3	2	
7 th	1	1	1	1	1	1	1	1	0	
8 th	0	0	0		0	0	0	0	0	
TOTAL										
2023-24	20	22	24	24	24	24	24	24	19	

VII. PUBLIC COMMENT – Closed Session

Members of the public may address the Board concerning any item on the closed session Agenda. Each person will be given up to three minutes per item.

VIII. CLOSED SESSION

Superintendent-Principal Vacancy

IX. RECALL TO OPEN SESSION

Report of Reportable action taken in closed session, if any.

X. FUTURE BOARD MEETINGS

Regular Board Meeting June 10, 2024 at 6:00 P.M. in the Montgomery School Library.

XI. ADJOURNMENT

Accessibility Accommodations

*If you **require** assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact Montgomery school at 707-632-5221. You are encouraged to provide as much advance notice as possible to better enable Montgomery Elementary School District to meet your accessibility needs in accordance with applicable law.*

Public Records

In accordance with Government Code section 54957.5 and the Public Records Act, public records that are distributed to a majority of the Board of Trustees concerning the open session agenda will be made available upon request.